



Norfolk Public Schools
The cornerstone of a proudly diverse community

March 17, 2022

MEMORANDUM

TO: High School Principals

FROM: Dr. Barbara R. Kimzey, Executive Director of Secondary Schools and Programs

COPIES: Dr. Sharon I. Byrdsong, Superintendent of Schools
Dr. Lynnell T. Gibson, Chief Schools Officer
Dr. James Pohl, Chief Academic Officer
Dr. Michael Cataldo, Chief Information and Instructional Technology Officer
Mr. Richard Fraley, Chief Operations Officer
Mr. Steven Jenkins, Chief Financial Officer
Mr. Dandridge Timothy Billups, Chief Human Resources Officer
Ms. April Harmon, Senior Coordinator of School Counseling
Ms. Michelle Washington, Director of Communications and Family Engagement
Ms. Karen Rose-Tanner, Clerk of the School Board

SUBJECT: Selection Process for the Student Representative to the School Board for SY 2022-2023

Please see the attached timeline and application for the SY 2022-2023 NPS Student Representative to the School Board of the City of Norfolk. In accordance with School Board Policy BBBB and School Board Regulation BBBB-R (both attached), high school principals will communicate this opportunity to eligible students and families. Principals will also make the attached application and due date readily available to eligible students, both in paper form in the school counseling office and on their schools' websites. The application will also be available on the NPS website.

Principals must certify the applicants' eligibility and conduct their selections in accordance with the attached regulation and timeline. Principals will then submit their selected top two candidates' names and application materials to Ms. Arlene Frango by 3:00 pm on 4/22/22.

Attachments: NPS Student Representative to the School Board Timeline for SY 2022-23
NPS Student Representative to the School Board Information and Application
School Board Policy BBBB
School Board Regulation BBBB-R